

# **“JIMMY MOORE”**

## **EMERGENCY MEDICAL ASSISTANCE FUND**

### **OPERATING GUIDELINES**

The “Jimmy Moore” Emergency Medical Assistance Fund, or “The Jimmy Fund”, is established to provide short-term emergency assistance to clients for the costs of critical medications, for emergency dental care, nutritional supplements, and mental health counseling expenses that are not covered by any other resources.

The “Jimmy Fund” is not a publicly funded entitlement program. It is a discretionary fund administered as a community service by representatives of the Imperial Sovereign Gem court of Boise, Idaho. No federal, state, county, or contract funds are used for “The Jimmy Fund”. One hundred percent of contributions to “The Jimmy Fund” go to direct client services. No administrative, operating or personnel costs are charged to the fund.

#### **Client Eligibility**

In order to be eligible for assistance from the “Jimmy Fund”, individuals **MUST** meet the following minimum eligibility qualifications:

- Be HIV+ and living with HIV disease;
- Be a permanent resident of Idaho;
- Be in critical need of medical or other health services not covered by existing Ryan White/Title II of Title III programs, private insurance, or other resources;
- Have a proven need for short-term financial assistance with the purchase of pharmaceuticals, nutritional supplements, dental care or counseling services.

#### **Operating Guidelines**

Determination of eligibility for emergency medical assistance will be the responsibility of “The Jimmy Fund” Committee. Under no circumstances will clients be provided with cash from “The Jimmy Fund”. Further guidelines are as listed in the ISGCBI Constitution governing “The Jimmy Fund”.

#### **Additional Jim Moore Emergency Medical Assistance Fund Criteria:**

1. Members of the Jimmy Fund Review Committee shall be approved by the Privy Council at the August Court re-organizational meeting.
2. There shall be three (3) members of the Jimmy Fund Review Committee.
3. A majority vote decision must be made for any action on any claim.
4. Funding Request Forms may be available on line at the Court web site.
5. Funding Request may be either received in person by a member of the Jimmy Fund Review Committee or by mail. In addition, members of the Privy Council may pass Funding Requests to members of the Jimmy Fund Review Committee.
6. The Jimmy Fund Review Committee may exceed the monetary limits imposed by the Constitution of the Imperial Sovereign Gem Court of Boise, Idaho, with prior approval by the Privy Council, on a case by case basis.

## ISGCBI CONSTITUTION

- 17.30 The Imperial Sovereign Gem Court of Boise, Idaho, shall establish an emergency medical assistance fund to be known as the Jim Moore Emergency Medical Assistance Fund or “Jimmy Fund” as a separate fund within the Court. The Jimmy Fund shall be for the express purpose of providing short term medical assistance for individuals living with HIV/AIDS.
1. The Privy Council shall be the Trustees for the Fund.
  2. The Privy Council shall endeavor to raise money for the Fund.
  3. The Privy Council shall determine the eligibility qualifications and funding options for the Jimmy Fund, which shall include, but not be limited to, the following:
    - a. A single claim shall not exceed \$200.00.
    - b. A maximum of \$500.00 per claimant/per fiscal year will be allowed. The fiscal year of The Imperial Sovereign Gem Court of Boise, Idaho, August 1 through July 31.
    - c. A Jimmy Fund “review committee” shall be established by the Privy Council. Requests for emergency medical assistance must be authorized by the Jimmy Fund Committee before the service is provided. The Committee shall have the power to review and either accept totally, accept partially, or reject any claim. The Committee shall reject any claims that are submitted without prior approval. No monies shall be given directly to any individual claimant.
    - d. Claims shall be on a form approved by Privy Council.
    - e. Claims shall be reviewed upon deliverance to the committee, but at least once a week.
    - f. The approval of any medical claim and the amount approved shall be delivered to the Court Treasurer for payment. General Court approval of checks from this Emergency Fund shall not be required. The account number for the claimant shall appear on the Court check.
    - g. Monies approved shall be sent by check by mail to the medical facility or doctor.
    - h. The Treasurer of the I.S.G.C.B.I. Board of Directors shall review the claims on a quarterly basis.
    - i. The fund may not borrow from any other Court fund to pay any claim approved.
  3. Every possible effort will be made to assure a claimant’s right to privacy and medical confidentiality. A breach of confidentiality by any court member will result in formal misconduct charges being brought against that individual Court member.
  4. This Fund shall not replace the Court Emergency Fund as set forth in 17.13 of the I.S.G.C.B.I. Constitution.